Getting Started As A Commercial Reseller

Linking Our Strengths With Yours

A number of steps must be completed for you to successfully do business with CenturyLink as a Reseller. Many of these activities can be performed as you obtain your state certification(s) as well as in parallel with each other.

Requirements & Paperwork

| **Activity and Result** | **Location** | **Suggested Timeframe** |
| --- | --- | --- |
| * Obtain your certification as a telecommunications provider enabling you to do business as a Reseller. * Secure your unique Operating Company Number (OCN) identifier(s) for ordering, provisioning and billing functions for each state you will be operating as a Reseller. | * State Public Utility Commission or Agency in the state(s) you will operate as a Reseller * Contact NECA at 800-228-8597 ext 8240 or 973-884-8249 or <http://www.neca.org/source/NECA_Home.asp> | Before Ordering |
| * Complete and submit your Resale Questionnaire to initiate the implementation process. | * Resale Questionnaire at: [http://www.centurylink.com/wholesale/clecs/newcustquestionnaire.html](http://www.qwest.com/wholesale/clecs/newcustquestionnaire.html) | Before Ordering |
| * Obtain your Reseller Identifier (RSID),assigned by CenturyLink, to continue the process of implementation * Obtain your Center assignment for billing and provisioning functions. | * Regulatory Support Manager | Once your Reseller questionnaire is submitted  Prior to submitting your initial order |

Training Opportunities

Web-based and downloadable training opportunities are available to help you learn more about CenturyLink products and services, how to use the CenturyLink Operations Support Systems, how to do business with CenturyLink. For more information about our training opportunities, contact your Regulatory Support Manager or visit our web site at [http://www.centurylink.com/wholesale/training](http://www.qwest.com/wholesale/training) to review our course catalog.